



Sacred Heart College

AUCKLAND

Current Vacancy

Assistant Headmaster Academics– 5 MU's, 2 x MMA's

Supporting the Deputy Headmaster Academics, this position offers aspiring leaders the opportunity to work as part of the Leadership team.

As an integral member of our wider leadership team, you will work closely with the Deputy Headmaster to lead the delivery and management of curriculum and assessment. The Assistant Headmaster will have responsibilities that include undertaking the role of Principal's Nominee, overseeing the NCEA Scholarship Programme, leading the SCT, supervising teacher trainees, managing professional development, leading the Professional Growth Cycle and supporting the leadership of Heads of Department alongside the Deputy Headmaster Academics. The role includes a teaching component.

To be successful in this role, the applicant will demonstrate:

- Proven experience in middle management
- Positive and engaging relationships with staff and students
- Effective administration, communication and organisation
- A high level of accuracy and attention to detail
- A passion for learning and teaching
- Have a willingness and the ability to work collaboratively in a team environment
- An ability to understand process and systems
- A presence at school wide and co-curricular events and activities

The successful applicant will be required to support the Special Character of the college, be committed to excellence, and participate in the school's co-curricular programme. Position commences Term 1, 2027

The terms and conditions, including base salary, for this position will be in accordance with the Secondary Teachers' Collective Agreement (CA) <https://www.education.govt.nz/school/people-and-employment/employment-agreements/collective-agreements/secondary-teachers-collective-agreement/> The base salary for trained and registered teachers will range from \$62,862 and top rate of \$105,686 depending on applicant's qualifications and experience. Individuals' actual base salary will be established by a salary assessment once a role is confirmed. Hours of work will be as set out in the STCA.

If this opportunity sounds like you, please email a letter of application & CV to: Melanie Inglis, Manager of Recruitment/HR on recruitment@sacredheart.school.nz.

Applications Close: 9th October 2026