



Sacred Heart College

AUCKLAND

Positions in Learning Support Department in 2026

CLASSROOM TEACHER AIDE

You will support selected students in curriculum areas in the classroom. You will also help with reader writing during exam times. Initiative and flexibility are key! You will be working collaboratively with teachers and other teacher aides in a supportive team.

The successful person will be considerate of the needs of young persons with a variety of learning and/or behavioural disabilities, empathetic and competent to assist in the educational process. Willingness to uphold the special character of the school is essential.

This position is during term time for 20 hours per week.

LITERACY TUTOR

You will primarily support individual students in all aspects of literacy including decoding, comprehension and spelling programmes. Ideally you would have experience and knowledge of structured literacy and with administering and interpreting literacy assessment tools. Good digital skills are also important. You will mostly work with Year 7 & 8 students.

On occasion, you will also support selected students in curriculum areas in the classroom and help with reader writing during exams. You will be working collaboratively with teachers and other support staff. Willingness to uphold the special character of the school is essential.

This position is during term time for around 20 hours per week.

STUDENT AIDE

You will support a new Year 9 student in a wheelchair with his physical and learning needs, including toileting. You will help him learn to navigate the school and work together to increase his independence and self-management. You will be working collaboratively with his teachers, occupational therapist and other specialists.

The successful person will be considerate of the needs and dignity of young persons with learning and physical disabilities, empathetic and competent to assist in the educational process. Willingness to uphold the special character of the school is essential.

This position is during term time for 10 hours per week (2 hours a day).

Closing date: 21 November 2025

Please email a letter of application, **state what position** you are applying for and a copy of your CV to: Melanie Inglis, Manager of Recruitment/HR on recruitment@sacredheart.school.nz