



## International Student Fees 2025 and Refund Policy

**Please note:** All costs are GST inclusive. These costs are current for 2025 and maybe subject to change for 2026.

Course Fees	\$ NZD	
Tuition fee Please contact the International Office for short term fees	\$ 20,540	Per year
Administration fee	\$ 2,440	Per year

Homestay Fees	\$ NZD	
Weekly homestay fees at NZ\$392 (age 14 and above)	\$ 18,816	48 weeks
Weekly homestay fees at NZ\$399 (below 14 years old)	\$ 19,152	48 weeks
Homestay placement and administration fee *	\$ 490	
Homestay holding fees Required if a student's room is kept for Christmas and New Year holidays, and on extended leave for more than 4 weeks subject to the agreement of the host family.	\$ 90	Per week

Boarding in Sacred Heart College Hostel	\$ NZD	
Annual boarding fee It covers school terms only. The Hostel is closed during term holidays, mid-term breaks and public holidays with all students off-site. Accommodation and transportation during these times need to be arranged by parents/guardians at the boarder's own expense. The International Department may be able to assist.	\$ 18,350	4 terms
Boarding One-time setup This covers the place allocation, instruction of laundry number and name labels, and hostel Orah App set up and instruction.	\$ 350	One off, new boarders only
Boarding holiday homestay fee Compulsory for term holidays, public holidays and school's mid-term breaks when the Hostel is closed, unless accommodation is arranged by guardian or caregivers. Fees are an estimate only, refundable if unused, and can be carried over to following years.	\$ 4,144	10.5 weeks approximately
Boarding holiday homestay placement fee Compulsory for boarders unless holiday accommodation arranged by parents or guardian, subject to the College's approval.	\$ 490	Multi-placements
Guardianship fee (Optional) All International Students who are accepted into the Hostel MUST have a New Zealand Contact Person in Auckland acting as their guardian (not a legal guardian). The guardianship fee is charged only if the College arranges a professional guardian at the request of the parents. There is no fee if the parents arrange their own guardian, subject to the College's approval.	\$ 4,000	Per year

Accommodation Compliance Fee Compulsory for students living with parents or a designated caregiver.	\$ 195	Per year
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Additional Costs	\$ NZD	
Insurance (compulsory to hold)	\$ 660	Per year
School uniform (allow extra for school shoes, laundry bag and bed sheets)	\$ 1050	Basic requirements
Stationery and subject fees	\$ 390	Approximately
CAA & NCEA examination fees (for Years 11, 12 and 13 only)	\$ 383.30	Per year
Airport Meet and Greet (on request) **	\$ 140	One way

**Please note:** School co-curricular activities i.e. camp fees, sport fees, music tuition, instrument hire and field trips are not included. Tuition fees must be paid prior to the student starting at Sacred Heart College. Boarding fees must be paid one year in advance; homestay fees must be paid in advance.



## Tuition Fees Refund Policy

All fees stated on the invoice accompanying the Offer of Place are to be paid prior to the commencement of the enrolled course at Sacred Heart College. Payment of fees is confirmation and acceptance of the Enrolment Agreement for International Students and adherence to the Policies and Guidelines stated in the International Student Handbook.

1. There is no refund of tuition fees, except in very exceptional circumstances (refer to clause 3).
2. No refunds will be made:
  - a. If a student voluntarily withdraws from the College.
  - b. If a student transfers to another school part-way through their course.
  - c. If a student acquires permanent residency status or his parents are granted work permits after having already enrolled at the College as an International Student.
  - d. If a student's enrolment is terminated by the College on the grounds of serious misconduct including but not limited to misbehaviour, unacceptable attendance, poor academic performance, violation of the School rules, criminal behaviour, or providing misleading or false information as part of the admission and enrolment process, and/or;
  - e. If a student returns home for any reason other than the exceptional circumstances approved by the Board of Trustee.
3. Exceptional circumstances which may be submitted for consideration are:
  - a. the death or serious illness of a parent or sibling, in which the Student is required to return home immediately.
  - b. the College ceasing to provide a course as contracted with the student.
  - c. the College ceasing to be a signatory of the Education Code of Practice.
  - d. the College ceasing to be an Education provider.
4. In order to be considered for any refund the Parent or Legal Guardian of an International Student must apply in writing to the Board of Trustee setting out the special circumstances of the claim and must include suitable and verifiable proof of evidence to support the claim. Application must be made at least 10 weeks in advance before it is considered and a decision is made.
5. If an accepted application for refund is made before the commencement of the course, fees will be refunded less a NZ\$2,440 administration fee.
6. If an accepted application for refund is made after the commencement of the course, fees will be refunded less:
  - a. an administration fee of NZ\$2,440.
  - b. MOE and Proprietor's levies already paid by the school.
  - c. The components of the fee already committed for the full duration of the course, including General Purpose and Attendance Due and the salaries for teachers, teacher aides, and staff involved in the International programme.
  - d. Commission already paid to agents if applicable.
  - e. SHC Hostel fees for the full current Term in which a student has withdrawn and those prior.
7. Any unused portion of fees paid to homestay, or fees for services not yet delivered or used, may be refunded. SHC Hostel fees for any completely unattended Terms may be refunded upon application to the Hostel Board.
8. All refunds will be made to the person who paid the fees i.e. the parent, guardian, or parental representative.

## Fees Protection Policy

### Rationale and Guidelines

The school is required to ensure that all students' fees are protected in the event that the College is unable to continue to offer tuition to International Students or in the event that a student is required to return home. The Board of Trustees of Sacred Heart College confirms that the Tuition Fees of International Students will not be spent by the College prior to the tuition being provided.

## Term Dates 2025

**Term 1:** Tuesday 28 January – Friday 11 April

**Term 2:** Monday 28 April – Friday 27 June

**Term 3:** Monday 14 July – Friday 19 September

**Term 4:** Monday 6 October – Tuesday 9 December

### \*Homestay placement and administration fee

An additional \$200 will be charged per placement that is at the request of the student and no fault of the homestay family.

### \*\*Airport Meet and Greet (on request)

This is the airport company charge for one collection of a student from airport.