



Online Learning - new and ongoing systems

Learnings from previous lockdowns has enabled us to further improve on our online learning systems. Please see below for information about your son/s learning.

- We have limited the number of emails to parents from multiple teachers regarding your son/s online learning.
- All work for every subject will be set and monitored through Google Classroom. Your son is already a member of those Google Classrooms.
- Zoom lessons:
 - Links to your son's Zoom lessons are also found in the Google Classroom.
- Full online learning will commence on Thursday 19 August (Zoom lessons and ongoing work for completion).
- Your son will already have homework and some classwork that he is to complete on Wednesday 18 August.

Tips for successful online learning

- A student's online/ lockdown workday should (as much as possible) mirror their onsite day. This gives them structure.
- The College has revised its system for monitoring non-attendance at Zoom lessons and work completion to ensure that no students are left behind.
- Weekly Notes (all levels) will NOT take place this week. A revised online criteria will be supplied in further communication.
- All work is delivered through Google Classroom and Zoom lessons.
- Students should write a list of tasks that need to be completed and by when. They should be recording this, alongside their Zoom classes, in their paper diary.
- The work is being presented to students in bitesize chucks, one or two lessons a time with instructions of what is expected each day/ lesson.
- Students should be asking their teachers if they are not sure or need help with anything. This can be during or at the end of a Zoom lesson or via email.
- Students should work in a quiet, well lit area that is well ventilated.
- Make sure that students have a proper break from their screens during these lockdown periods, as their screen time typically increases.

Revised system for monitoring attendance and work completion

- We have revised our systems for monitoring and following up on non-attendance at Zoom lessons and the non-submission of work. As a result, you may be contacted by a member of our administration staff to find out why your son missed a Zoom lesson or did not hand in a piece of work. In some cases the Head of Year may also be contacting you.
- This system is not designed to be punitive, but rather to try and ensure that no student is being left behind.
- We realise that learning online is very challenging to some students and we will work with families to support them and their son/s.

Summary of systems around online learning

- All classes are operating through Google Classroom. This allows teachers to:
 - Send work to students that the students complete and submit. Not all work will be completed digitally, some will be completed in books/ paper. Photographs can be taken by the student and uploaded to monitor completion.
 - Teachers will then mark that work (as appropriate) and return with feedback.
 - Zoom links for classes will be posted to the Google Classroom.
 - Students should be showing their parents what their Google Classroom looks like and how it works.
- Zoom lessons:
 - For subjects that occur 4 or 5 times a week (during the onsite teaching timetable) Zoom lessons are happening twice a week.
 - For subjects that occur 3 times a week (during the onsite teaching timetable) Zoom lessons are happening once a week.
 - For subjects that 1 or 2 times a week (during the onsite teaching timetable) there are no Zoom lessons (Some Year 7 & 8 subjects only). The exception to this is Year 11 Religious Education and Physical Education, which are completing one Zoom per week.